



WAREHOUSE AND INVENTORY OPERATIONAL AUDIT

OBJECTIVES

- Recognize the different types of warehouse audit
- Understand the advantage of warehouse and inventory operational audit
- Learn how to plan, implement and deliver warehouse and inventory operational audit
- Assess operational audit findings, response to audit report and plan for process improvement/enhancement

COURSE CONTENT

- Module 1 : Warehouse Performance
- Module 2 : Compliance, System, Financial & Operational Audit
- Module 3 : Warehouse Operations and Inventory Control
- Module 4 : Warehouse & Inventory Operational Audit - Planning
- Module 5 : Warehouse & Inventory Operational Audit – Implementation
- Module 6 : Responding to Warehouse & Inventory Operational

ADMINISTRATIVE DETAILS

Date: March 18-19, 2026

Time: 9.00am – 5.00pm

Venue: FMM Selangor & Kuala Lumpur Branch
No 8A, Jalan Pensyarah U1/28, Hicom Glenmarie Industrial Park, 40150 Shah Alam, Selangor.

Fees: FMM Members – RM 1,350.00 per participant
Non-Members – RM 1,566.00 per participant
(inclusive of 8% service tax)

(Fees include course materials, Voucher and Certificate of Attendance)

**Meal voucher are given in lieu to Fasting Month*

Get **10% DISCOUNT** if you send
3 or more participants for the
same programme!

**10%
DISCOUNT**

TRAINER PROFILE

Pn Siti Zaleha Ismail possesses an MBA from UKM, a BBA (Hons) in Retail Management and a Diploma in Banking, both from UiTM. She has more than 15 years of working experience in the fields of training and development, retail, purchasing and procurement. She began her career with Guardian Pharmacy as a Retail Executive and moved on to PLUS Expressway Bhd as the Management Executive (Contract & Procurement) and grew steadily to be the Assistant Manager of Purchasing and Inventory. After leaving PLUS Expressway, she moved on to an Oil and Gas Services Company as the Head of Department/Deputy Senior Manager Group Human Resources. Pn Siti has been actively involved in public training since 2003 and her area of expertise includes Organisational Development/Change Management, Training & Development, Purchasing, Supply Chain Management, Logistics Management and Retail Management. She was the Internal Trainer for PLUS Expressway and has conducted numerous purchasing and inventory related training sessions for its employees. On top of that, she was also invited to conduct training on Mind Aviation/Motivational and Cross Cultural, Gender & Religion for National Service Programme. She is also a part-time Lecturer for Open University Malaysia and Institute Putra, Malacca.

WHO SHOULD ATTEND

Warehouse manager, officer and supervisor, Accounting & Finance Officer, Administration & HR Officer. Internal auditor and who want to take an aggressive, hands-on approach to improve the current warehouse/storage/retail store operations through audit process.

For further inquiries please contact:

Siti Nazihah /Azrini
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Visit us at: www.fmm.edu.my / www.fmm.org.my

REGISTRATION FORM

WAREHOUSE AND INVENTORY OPERATIONAL AUDIT

March 18-19, 2026 (Wednesday - Thursday) FMM SELANGOR & KUALA LUMPUR BRANCH

FMM Institute Selangor (SST No: W10-1901-32000105 | COID: (475427W_SELANGOR)

Email: siti_nazihah@fmm.org.my/ azrini@fmm.org.my

Tel: 03-5569 2950/4471/4171

Please register the following participant(s) for the above programme:

1. Name Designation Email

Nationality IC/Passport No.

2. Name Designation Email

Nationality IC / Passport No.

(If space is insufficient, please attach a separate list)

Disclaimer

Registration is on a first-come first-served basis. All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the programme fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the programme fees. If the participant fails to attend the programme or less than 75% attendance, the full programme fees are payable. However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to change the speaker, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes.

We hereby confirm that (Please tick accordingly):

We will be claiming from HRD Corp and full payment would be made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.

We will NOT BE CLAIMING from HRD Corp. Payment will be made to account payee FMM Institute by cheque or bank transfer to Maybank Account No 5-62106-64719-2

Submitted by:

Name:

Designation:

Email:

Company:

FMM Membership No. :

My Corporate Identity No.:

Company Address:

Tel No.:

Fax No.:

Date: